
Psychoanalytic Training Program 2027 ADMISSIONS APPLICATION PACKAGE

Please read this application package carefully.

For questions related to this form, please contact TIP Administration at tip@torontoinstitute.onmicrosoft.com.

TIP's Psychoanalytic Training Program

The Toronto Institute of Psychoanalysis (TIP) provides Toronto's oldest and only psychoanalytic training program in keeping with the standards of the International Psychoanalytic Association (IPA) and the Canadian Institute of Psychoanalysis (CIP).

Our intensive and comprehensive extra-speciality training program in theoretical and clinical psychoanalysis qualifies individuals for membership in both the Canadian Psychoanalytic Society (CPS) and the International Psychoanalytic Association (IPA). CPS and IPA membership provides portability: one's credentials as a psychoanalyst are recognized by IPA-accredited bodies worldwide. General information about our program may be found on our [Program Webpage](#).

Our next program intake is **September 2027**.

Deadline to Apply

A completed application form, all supporting documents, and the application fee must be submitted by email to tip@torontoinstitute.onmicrosoft.com by **15 January 2027**. Submissions are due by 11:59 PM (EST; Eastern Standard Time).

It is the responsibility of the applicant to seek clarification from TIP if any information in this form is unclear. To clarify, please contact:

Ronald Ruskin, MD, FRCPC
Chair, Admissions Committee
e. ronaldruskinmd@gmail.com

Mary Kay O'Neil
Member, Admissions Committee
e. oneilmk4@gmail.com

Documentation for those not accepted or for those who fail to enroll following acceptance, will be destroyed at the end of the admissions cycle. If an applicant reapplies, they must resubmit the required documentation.

The Admissions Process

Applications are processed as received, on a case-by-case basis. Incomplete or unpaid applications will not be processed. Applicants are encouraged to begin preparing their application ahead of time as it provides the opportunity to meet the necessary conditions for acceptance.

After an initial review of the application for completeness, the Institute will send an email acknowledgement including information about the next steps in the application process.

In the first stage of the admissions process, the Admissions Committee first assesses each applicant for their overall achievements. In the second stage, applicants are invited to attend 2-3 interviews conducted and assessed by different members of TIP's psychoanalytic community. Interviews are randomly assigned as applications are reviewed, and do not reflect a ranking in the admissions process.

The interviews are personal in nature, and interviewees will not be asked to present a case. Interview invitations are sent by email to the address provided on the application. Applicants not selected for interviews will receive a refusal letter. Interview invitations and refusal letters continue to be sent out, as applications are reviewed.

The final stage involves TIP's governing body, the Training Committee, who meets once a month to review the Admissions Committee admittance recommendations. Letters of admittance are distributed upon approval by the Training Committee. At times, the Training Committee may require additional information or another interview from an applicant.

TIP aims to communicate all final admissions decisions by the **end of June 2027**.

Admissions Requisites

Below are the requisites to be considered for admission to TIP's *Psychoanalytic Training Program*. Please note that meeting these requisites does not guarantee admission.

To be considered for admission to the Toronto Institute of Psychoanalysis, applicants must:

- Be eligible to confer, or have already conferred a professional degree in psychotherapy, social work, psychology, nursing, occupational therapy, or medicine from an accredited academic institution, or equivalent professional education and clinical training.
- Be eligible to register, or have already registered with one of the following psychotherapy regulatory bodies:
 1. College of Registered Psychotherapists of Ontario (CRPO): Regulates Registered Psychotherapists (RPs) and Registered Psychotherapists (Qualifying).
 2. Ontario College of Social Workers and Social Service Workers (OCSWSSW): Regulates Registered Social Workers (RSWs) and Registered Social Service Workers (RSSWs).
 3. College of Psychologists and Behaviour Analysts of Ontario (CPBAO): Regulates Registered Psychologists and Psychological Associates.
 4. College of Nurses of Ontario (CNO): Regulates Registered Nurses (RNs), Registered Practical Nurses (RPNs), and Nurse Practitioners (NPs).
 5. College of Occupational Therapists of Ontario (COTO): Regulates Occupational Therapists (OTs).
 6. College of Physicians and Surgeons of Ontario (CPSO): Regulates Physicians and Surgeons (MDs).

- Have at least, 1 year of continuous personal psychoanalysis, at a frequency of 4 times per week, in-person and with an IPA psychoanalyst. *Candidates are required to be with a TIP Training Analyst by the start of training. Contact information for our training analysts can be found on the [TPS Roster](#), using the category filter 'Training Analyst.'*
- Reside in the province of Ontario. *The training program is offered in-person only. The Institute does not offer distance analysis or distance training.*

PLEASE NOTE: The Institute does not assist with study permits or visas. It is the sole responsibility of the applicant to ensure eligibility to study in Ontario.

Submitting Your Application

All applicants to the *Psychoanalytic Training Program* are required to apply by email and submit the completed application, required documentation, and application fee by the deadline listed to be considered for admission.

Electronic documents will only be accepted in PDF format. *Do not submit individual pages.* It is not recommended that an applicant include a photograph on any application material. All documents should clearly include the full legal name of applicant. All foreign-language documents must be accompanied by an officially certified English translation.

Once documents are submitted they become the property of the Toronto Institute of Psychoanalysis and cannot be returned.

There is a \$400 application fee collected at the time of application; this fee is non-refundable.

APPLICATION DOCUMENT CHECKLIST

Email all documents to tip@torontoinstitute.onmicrosoft.com.

All application documents listed below are mandatory and must be submitted electronically. Carefully read the information below for guidelines on each supporting document.

Unless otherwise noted below, all Information provided on an application will form a part of the official student academic records; are confidential, and applicants/candidates will not have access to them (in accordance with FIPPA).

☐ Completed Application Form

All applicants are required to submit a completed application form by the deadline. The entire application must be submitted in a single PDF file. You cannot submit individual pages.

☐ Statement of Interest

A Statement of Interest must be submitted by the deadline. The entire document must be submitted in a single PDF file. You cannot submit individual pages.

The statement should tell us about yourself as a person and your interest in psychoanalysis.

☐ Curriculum Vitae (CV)

Each applicant is required to submit a completed CV. The entire CV must be submitted in a single PDF file. You cannot submit individual pages.

Include your education, positions held, clinical experience, learned societies and professional bodies, and scientific and scholarly contributions (publications, lectures, and conferences). There are no page limits or specific requirements; however, we encourage applicants to edit this carefully.

☐ **Proof of Professional Education Conferral**

Applicants must submit a scanned transcript/certificate, or its equivalent, from each institution, for each professional degree/program completed. Scanned documents must include your full name, the name of the institution attended, the degree conferred, and the conferral date. The entire document must be submitted in a single PDF file. You cannot submit individual pages.

If you completed your education outside Canada, a WES course-by-course assessment is mandatory.

In lieu of a scanned copy of a paper transcript/certificate, applicants may upload a PDF file of their Canadian academic history from their university's student web service. The file should include the university's grading legend and your name. If the Admissions Committee determines that the file is incomplete, you may be asked to submit a copy of the transcript instead.

If you anticipate issues with retrieving your transcripts, we strongly advise beginning the process of obtaining your documents as soon as possible and no later than at the time of application.

Applicants who apply while their most recent program is still in progress may be required to provide an additional final transcript indicating the completion of that program including degree conferral. If this is the case the requirement will be indicated on the offer of admission.

Applicants whose primary language is not English and who graduated from a university where the language of instruction and examination is not English will be asked to provide proof of English language proficiency. It is strongly recommended that if you anticipate being required to submit proof of English proficiency, that it be provided at the time of application.

☐ **Registration Certificate to one (1) of the six Ontario Psychotherapy Regulatory Bodies.**

Applicants must submit a scanned registration certificate from an appropriate regulatory body, or its equivalent. Copies must be legible.

☐ **Government-Issued Photo ID**

Your photo ID will be used to verify your admissions eligibility and confirm your identity in the interview process.

Acceptable forms of ID include an Ontario Driver's Licence or an Ontario ID card. OHIP cards are not accepted. Evidence of your Photo ID will be destroyed once the admissions process ends.

☐ **Four (4) Letters of Recommendation**

Four (4) letters of recommendation are required for each application. It is highly advisable that applicants confirm referee availability prior to submitting contact details. The applicant is responsible for completing his/her name and contact information on the appended Letter of Recommendation Guide and distributing it to each referee, ensuring all recommendations are received by the application deadline for the application to be considered complete. Referee instructions are in the guide.

☐ **\$400 CAD Application Fee (Non-Refundable)**

Payable to the Toronto Institute of Psychoanalysis by CAD cheque, or money order. Please note that the application fee is non-refundable. A receipt will be issued and sent to you when your application is confirmed as complete.

The use of generative artificial intelligence (AI) tools, such as ChatGPT, etc., is prohibited when creating content for any Toronto Institute of Psychoanalysis application. Applicants found to have used generative AI (e.g., ChatGPT) to create content presented as their own will be disqualified from admission eligibility. Use of generative AI for content creation is considered an academic offence.

ENGLISH REQUIREMENTS

If your primary language is not English and you graduated from a non-Canadian university where the language of instruction and examination was not English, then you may be asked to demonstrate your facility in English by completing one of the tests listed below:

TOEFL Paper-Based Test Score of 580 and TWE Score of 5

Internet-based TOEFL Test Score of 22/30 for both the Writing and Speaking Sections, with an overall TOEFL Score of 93/120

IELTS Minimum required score: 7.0 (Academic) with at least 6.5 for each component

The Certificate of Proficiency in English (COPE) – Required score: 76 (with at least 22 in each component and 32 in the writing component)

International ESL Program, School of Continuing Studies, University of Toronto Required score: a final grade of B in Level 60

Cambridge English – C1: Advanced and C2: Proficiency Required score: 185 overall with at least 176 for each component. Cambridge University Press and Assessment directcs@cambridge.org
<http://www.cambridgeenglish.org>

It is your responsibility to ensure test results are emailed to tip@torontoinstitute.onmicrosoft.com.

When You are Admitted

Upon your acceptance of admission, you will be sent an email containing additional program information with instructions on how to register. All documents required for registration – other than the *Candidate Registration Form* - must be submitted electronically in PDF format by the communicated deadlines.

The *Candidate Registration Form* is distributed after acceptance is confirmed and must be mailed or submitted in-person by the first day of classes. The registration form asks for your SIN number. Your SIN will be used for the purposes of issuing a T2202 *Tuition and Enrolment Certificate* and this form will be destroyed upon completion of the curriculum.

An offer of admission may be withdrawn if the registration requirements are not met by the recommended registration deadlines.

Our mailing address and classroom location is: **203-40 St. Clair Avenue East, Toronto ON M4T 1M9**

Classes are held in-person, every Tuesday from 6:45 – 10 PM EST.

PROGRAM COSTS

Complete information on program costs and financial aid is found in the [Candidate Handbook](#). You can anticipate the following tuition and fees for the 2027-28 academic year:

<i>Tuition</i>	<i>\$4,500 per year</i>
<i>Annual Candidate Fee</i>	<i>\$350 per year</i>
<i>Personal Analysis</i>	<i>Negotiated between the analyst and analysand</i>
<i>Supervision</i>	<i>Negotiated between the supervisor and supervisee</i>

Psychoanalytic Training Program 2027 ADMISSIONS APPLICATION FORM

Privacy Statement

The information collected by this form is used for the purpose of admission. An individual has the right to privacy in respect of information of a personal nature known to TIP that is unrelated to admissions or not required to be disclosed in respect of the fulfillment of TIP's responsibilities.

A / PERSONAL INFORMATION

Title (please select one): ☐ Mr. ☐ Mrs. ☐ Ms. ☐ Miss. ☐ Other _____

Surname

Given name(s)

Name(s) used (if different from given name above)

Date of birth (yyyy/mm/dd):

Telephone

Email

Residential Address:

Suite-Street Number

Street Name

ON

City/Town

Postal Code

Mailing Address (if different from above):

Suite-Street Number

Street Name

ON

City/Town

Postal Code

Date of Birth (YYYY-MM-DD)

Place of Birth (City, Country)

Gender (please select one): ☐ Male ☐ Female ☐ Other _____ ☐ Prefer not to say

B / CURRENT EMPLOYMENT INFORMATION

If accepted into the program, the information under section B will be used for your public roster profile.

Post Nominal Letters (Credentials, etc. placed after your name)

Organization

Position

Office Address:

Suite-Street Number

Street Name

ON

City/Town

Postal Code

Office Telephone

Office Email

Primary Language used in Practice

Other Languages Offered

C / APPLICATION ATTACHMENTS

I confirm that the following documents are appended to my application, in PDF format:

- ☐ My Statement of Interest
- ☐ My CV
- ☐ Proof of Conferral for each of programs completed
- ☐ My Professional Body Registration Certificate
- ☐ A scan of my government-issued Photo ID

D / PREVIOUS PSYCHOANALYTIC TRAINING

Have you applied to TIP in the past?

☐ Yes ☐ No

Have you applied for admission to any other psychoanalytic training institute? ☐ Yes ☐ No

If you answered yes, please indicate the organization and the date of application:

Organization

Date of Application (YYYY-MM-DD)

Have you attended/completed a psychoanalytic training program for which you would like to be evaluated for advanced standing?

☐ Yes ☐ No

If yes, attach a detailed record of your training, including a detailed list of all supervised cases along with each supervisor's contact information, and a full record of all theoretical, didactic and clinical courses taken in the program, and the contact information of the director of the Institute.

E / PERSONAL PSYCHOANALYSIS & PSYCHOTHERAPY HISTORY

Please provide only the following details for each of your personal psychotherapeutic and psychoanalytic engagements. Do not disclose diagnosis or other treatment details.

PERSONAL PSYCHOANALYSIS

Psychoanalyst's Name

Analyst's Governing Body

Relationship Start Date

Relationship End Date

Frequency of Sessions per Week

Number of Hours per Week

☐ In-Person ☐ Tele-analysis

PERSONAL PSYCHOTHERAPY

Psychotherapist's Name

Psychotherapist's Governing Body

Relationship Start Date

Relationship End Date

Frequency of Sessions per Week

Number of Hours per Week

☐ In-Person ☐ Tele-analysis Type of Therapy _____

F / SUMMARY OF PSYCHOTHERAPY PATIENTS TREATED IN THE LAST THREE (3) YEARS

Provide details of your clinical psychotherapy relationships in the last three (3) years. Feel free to include this information in your CV in lieu of completing this section (F).

DIAGNOSIS	AGE/SEX	START DATE	END DATE	SESSION FREQUENCY / WEEK In-Person vs. Teleanalysis	TYPE OF THERAPY	UNDER SUPERVISION? Y (add supervisor's contact) / N

If your clinical history is older than three years, please explain the circumstances:

H / REFERENCES

Give the names and addresses of four (4) responsible people who have known you well either in your professional or private life for at least two (2) years, who will write letters in support of your application. The applicant is responsible for distributing the *Letter of Recommendation Guide* to each referee and to ensure all letters of reference are received by the application deadline for the application to be considered complete.

REFEREE N° 1

Surname

Given name(s)

Occupation / Organization

Telephone

Email

REFEREE N° 2

Surname

Given name(s)

Occupation / Organization

Telephone

Email

REFEREE N° 3

Surname

Given name(s)

Occupation / Organization

Telephone

Email

REFEREE N° 4

Surname

Given name(s)

Occupation / Organization

Telephone

Email

I / DECLARATIONS

For each statement listed below, please signify your completion and/or acceptance of the requirement by placing a ✓ in a box. Please note that incomplete declarations may lead to your application being deemed incomplete or your request for application being denied.

YES NO

☐☐

I am in good standing with my college.
If no, please explain in a separate document.

☐☐

I have read the TIP 2027 Admissions Application Package and confirm that I satisfy the requisites for application.

☐☐

I agree to comply with TIP's Bylaws, Policies, and with the IPA Code of Ethics Procedures.

☐☐

I authorize TIP to verify the information provided or to obtain from the organizations/persons concerned any information relevant to this application. I understand that any false or misleading statement contained in my application may be used by TIP in any proceeding respecting the validity of my application to the status of Candidate.

☐☐

I authorize TIP to use this information contained within sections A and B only of this application form for administrative purposes including but not limited to maintaining a comprehensive list of applicants registered in the Psychoanalytic Training Program, statistical and other data gathering purposes as well as other purposes related to maintaining the integrity of the *Psychoanalytic Training Program*. I understand that information contained within this declaration may be shared with the Canadian Institute of Psychoanalysis (CIP), the Canadian Psychoanalytic Society (CPS), the Toronto Psychoanalytic Society (TPS) and the International Psychoanalytic Association (IPA) for the same or similar purposes and by signing below, I hereby authorize TIP to share this information with CIP, CPS, TPS and IPA.

I declare that the above information and all other information given in this application is true and correct.

X

Full Name of Registrant

Signature

Date (yyyy/mm/dd)

G / FEE REMITTANCE

Application Fee: \$400 CAD

The application fee is to be remitted to TIP by the application deadline, **15 January 2027**. If you request to withdraw or cancel your application, the application fee will be considered forfeit (non-refundable). *The application fee covers both your initial application and one subsequent reapplication.*

For payment inquiries, please contact TIP administration at tip@torontoinstitute.onmicrosoft.com.

☐ I will be paying by CAD cheque or money order made payable to *Toronto Institute of Psychoanalysis*

Please mail your CAD cheque or money order to:

Toronto Institute of Psychoanalysis
203-40 St. Clair Ave. E., Toronto ON M4T 1M9

Psychoanalytic Training Program LETTER OF RECOMMENDATION GUIDE

You have been selected as a referee to support an application for admission to the *Psychoanalytic Training Program* at the Toronto Institute of Psychoanalysis (TIP) for the applicant:

NAME: _____

PHONE: _____ EMAIL: _____

Referee Instructions

Referees are an important part of the application process. Your recommendation helps TIP determine if an applicant is a suitable match for the program.

This confidential report must be both prepared and submitted by the referee.

Please include the following information in your letter:

1. Your name, title/position, institution or company name, address, telephone number, email address, and signature.
2. How long have you known the applicant and in what capacity?
3. Comment on the applicant's personal qualities which you believe will contribute to his or her ability to benefit from a scholarly psychoanalytic education, and function as a practitioner of psychoanalysis.
4. Please add any descriptive comments which will assist in providing a complete picture of the applicant's abilities and potential.

Please email your letter in PDF format to tip@torontoinstitute.onmicrosoft.com by the application deadline, **15 January 2027**.

It is the policy of the Institute to treat letters of reference as confidential documents, however, under the *Freedom of Information and Protection of Privacy Act*, the contents of any letters of reference may be disclosed provided the identity of the writer remains confidential.

Thank you for contributing your insights.